

Japanese-Language Learners Event Grant

Application Form

Applicant Information

Name of Applying Institution			
Dept./Section in charge of the proposed project			
Address	<Administrative Office>	<Dept./Section in charge of the proposed event>	
Legal Status	<input type="checkbox"/> Non-profit Public Educational Institution <input type="checkbox"/> Non-profit Private Educational Institution <input type="checkbox"/> Other Non-profit Organization	Educational Level	<input type="checkbox"/> Primary-school Education <input type="checkbox"/> Secondary Education <input type="checkbox"/> Higher Education <input type="checkbox"/> Other ()

	Authorized Representative President, Executive Director, Dean, Dept. Chair, District Superintendent, etc.	Project Director (Contact Person) Person in charge of the proposed project	Financial Director Person who will handle the grant payment check for the proposed project
Name	<input type="checkbox"/> Prof. <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Ms.	<input type="checkbox"/> Prof. <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Ms.	<input type="checkbox"/> Prof. <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Ms.
Position within the Applying Institution			
Email			
Tel (Ext.#)			

Signature (Authorized Representative)	Date:
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Event Information

Event Title			
Scale of Event	<input type="checkbox"/> National <input type="checkbox"/> Regional (multiple states) <input type="checkbox"/> Statewide <input type="checkbox"/> Regional (multiple counties/districts) <input type="checkbox"/>		
Co-Host Institutions			
Other Supporting Institutions/organizations			
Event Date	From: / /	To: / /	
Event Venue	Address:		

NOTE: Closed events for a single school are not eligible.

1. Event Summary (objectives, contents, and expected outcome/effect, etc.)

2. Expected Number of Participants and Audience

		Expected Number of People	
Participants (Japanese Language Learners)	Primary Level		(Total)
	Secondary Level		
	Collegiate Level		
	Others		

Audience	
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3. Names of Participating Schools (sending students to your event as participants)

Primary Level:	
Secondary Level:	
Collegiate Level:	
Others:	

4. Judges/Guest Speakers (if applicable)

Name	Affiliation

5. Schedule (including preparation, announcement, etc.)

Date	Activities

Budget Sheet

1. Expected Financial Resources for Your Project

Applicant (Own Funding)	Other Funding Sources	The Japan Foundation	TOTAL
\$	\$	\$	\$

< Status of Other Funding Sources >

Sponsoring Institutions	Status of Application	Amount

2. Necessary Expenses for Entire Project

Please check the items that you want the Japan Foundation to cover.

	Items	Breakdown @ x day x persons, etc.	Sub-Total
<input type="checkbox"/>	(1) Expenses for Inviting Judges/Guest Speakers (Honorarium, Travel Cost, etc.)		
<input type="checkbox"/>			
<input type="checkbox"/>			
<input type="checkbox"/>	(2) Expenses for Venue (Rental Fee for Venue and Audio Equipment, Tech Support, etc.)		
<input type="checkbox"/>			
<input type="checkbox"/>			
<input type="checkbox"/>	(3) Prize Expenses for Participating Japanese Language Learners		
<input type="checkbox"/>			
<input type="checkbox"/>			
<input type="checkbox"/>			
<input type="checkbox"/>	(4) Expenses for Programs, Flyers, Handouts, etc.		
<input type="checkbox"/>			
<input type="checkbox"/>			
<input type="checkbox"/>	(5) Expenses for Group Transportation of Participants/Student Audiences (buses, vans, etc.)		
<input type="checkbox"/>			
<input type="checkbox"/>			
<input type="checkbox"/>	(6) Other Expenses		
<input type="checkbox"/>			
<input type="checkbox"/>			
<input type="checkbox"/>			
<input type="checkbox"/>			
	Grand Total:		

3. Information for Grant Payment:

If your application is successfully selected for our grant support, the grant will be paid by check. Please make sure that you have a bank account in your institution or school district's name to receive our payment check.

- ☐ We have a bank account in our institution's name.
- ☐ We do not currently have a bank account, but will open the account by the time we receive the payment check.

The check should be made payable to: