

The Japanese-Language Proficiency Test (JLPT) in 2010 (December)  
Request for Special Arrangements for People with Disabilities Instructions  
(Overseas Edition)

The Japan Foundation  
Center for Japanese-Language Testing

Special arrangements may be provided for examinees with disabilities. Those who wish to apply for special arrangements (hereafter referred to as *applicants*) should apply after reading this document in full.

<b>1. Documents to be submitted:</b>
<b>Special Arrangements Request Form and attached documents</b> Applicants should fill in the all 4 pages of the <i>Special Accommodation Request Form</i> and send it with their Application Form and other required documents to the Japan Foundation, Los Angeles. It is also possible for a representative to apply on behalf of the applicant.
<b>2. Application period:</b>
Applicants should be sure to contact the host institution (Japan Foundation, Los Angeles) for confirmation of the application period.
<b>3. Decision process regarding the implementation of special arrangements:</b>
(1) The Japan Foundation, which organizes the test, in consultation with the Committee for Special Testing Arrangements (CSTA), will decide what arrangements should be put in place based on the contents of the request form. (2) If the information provided on the request form is not sufficient, The Japan Foundation may contact the applicant or their representative to request further information. (3) The applicant or their representative will be notified of the final decision regarding the special arrangements before the beginning of November. (4) All communication between applicant or their representative and The Japan Foundation will be conducted by way of the host institution (Japan Foundation, Los Angeles).
<b>4. Notification of results:</b>
The notification of test results will not make any mention of the special arrangements, unless applicant requests to the contrary. Note however, the notification will record listening test exemptions, if any.